



Headteacher: **Mr L Gilhooly**  
Address: Manor Square, Otley, LS21 3AP  
Telephone: 01943 463840  
Email: [office@stjosephsotley.org](mailto:office@stjosephsotley.org)  
Website: [www.stjosephsotley.org](http://www.stjosephsotley.org)

10 October 2023

Dear Parents/Carers

On Wednesday 18<sup>th</sup> October and Thursday 16<sup>th</sup> November, we will host an Open Evening for the prospective 2023 Year Reception cohort. We would like some children volunteers between 6.15pm – 6.45pm to attend and show the parents around the school. The children will work in pairs, and would need to wear school uniform.

We are so proud of our children and we feel they are the best advert for our school.

If you would like your child to take part, please email [office@stjosephsotley.org](mailto:office@stjosephsotley.org)

Please include the following information:

Name:  
My child will be dropped off at school at 6pm by:  
My child will be collected at 7pm by:

Yours sincerely,

Mr L Gilhooly  
Headteacher

